

PROPERTY & RECREATION COMMITTEE MEETING MINUTES

September 11, 2023

The Property & Recreation Committee of the St. Clair County Board met in the County Board Conference Room on September 11, 2023. The meeting was called to order by Chairman Jana Moll at 5:30 p.m.

Members Present:

Jana A. Moll, Chairman
Steve Gomric
Courtney Moore
Lonnie Mosley
Kenneth Sharkey

Members Absent:

Sue Gruberman, Excused
Scott Tieman, Excused

Others Present

Mark Kern, County Board Chairman
Debra Moore, Director of Administration
Tim Pruett, Rhutasel

Brian Buehlhorn, County Parks Supervisor
Herb Simmons, Director 911/EMA

The Pledge of Allegiance was recited.

Roll Call was taken.

A motion was made by Mr. Mosley and seconded by Mr. Sharkey to approve the Minutes from the August 21, 2023 meeting. Motion passed unanimously.

Ms. Moore gave the Revenue Report. Revenue share for Property and Recreation for August 2023 is \$129,713.14 MEPRD's share for this period is \$64,856.57. Cash balance for the Property and Recreation Committee is \$2,058,718.48.

A motion was made by Mr. Gomric and seconded by Mr. Sharkey to approve the Revenue Report given by Debra Moore. Motion passed unanimously.

Ms. Moore summarized the following Committee reports:

- Various Park Sites: Brian Buehlhorn's report of visits to the various park sites.
- Silver Creek Preserve: Brian Buehlhorn reported on September 11, 2023 that there are currently no problems.
- Trinity Services: Sarah at Trinity Services reported on September 11, 2023 that the residents are cleaning up at Silver Creek Preserve 2 to 3 days a week as weather permits. Pizzas for cleanup volunteers were delivered on September 1, 2023.
- St. Clair County Parks Grant Commission: Cycle 28 requests for payments have been processed during the last month on various projects.
- 2019 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2021 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2022 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- Volkert Engineering submitted an invoice for \$6,000 for contractual services. The invoice will be paid on September 13.

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Mr. Buehlhorn reported that a box is being installed at Silver Creek that will no longer require a person to open and close the gate. A light timer has been installed at Engelmann Park.

A motion was made by Mr. Mosley and seconded by Mr. Sharkey to approve the Committee Reports given by Ms. Moore & Mr. Buehlhorn. Motion passed unanimously.

A motion was made by Mr. Gomric and seconded by Mr. Mosley to adjourn the meeting at 5:40 p.m. Motion passed unanimously.

Respectfully submitted,

Jana Moll, Chairman
Property and Recreation Committee